



# Loudoun Montessori School

## APPLICATION FOR EMPLOYMENT

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Name: \_\_\_\_\_ Soc Sec# \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

What Position are you applying for?	Lead Teacher Primary Room	Assistant Primary Room
	Lead Teacher Toddler Room	Assistant Toddler Room

Check one:      part time position      full time position

Available Start Date: \_\_\_\_\_ Available Hours: \_\_\_\_\_

Hourly Rate Expectation: \_\_\_\_\_

### EDUCATION

Choose highest grade completed:      HS Equiv Diploma CDA? Y \_\_\_\_ N \_\_\_\_

Choose number of years of College:      Degree(s) earned \_\_\_\_\_

List Courses in Development/Care of Children and # of credits earned (or attach transcript):

### WORK EXPERIENCE

Describe work experience, beginning with the most recent:

1. Job Title: \_\_\_\_\_

Duties: \_\_\_\_\_

Employer: \_\_\_\_\_ Hrs/Wk: \_\_\_\_\_

Address: \_\_\_\_\_

Employed from \_\_\_\_ to \_\_\_\_

Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_ May we contact?



# Loudoun Montessori School

2. Job Title: \_\_\_\_\_

Duties: \_\_\_\_\_

Employer: \_\_\_\_\_ Hrs/Wk: \_\_\_\_\_

Address: \_\_\_\_\_

Employed from \_\_\_\_\_ to \_\_\_\_\_

Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_ May we contact?

3. Job Title: \_\_\_\_\_

Duties: \_\_\_\_\_

Employer: \_\_\_\_\_ Hrs/Wk: \_\_\_\_\_

Address: \_\_\_\_\_

Employed from \_\_\_\_\_ to \_\_\_\_\_

Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_ May we contact?

Use this space to describe any additional experience relating to group care of children (e.g., volunteer work, student internships and the like.) State number of weeks and/or hours spent at each experience, including preparation time. Indicate ages of children in each group.

Please provide 3 letters of recommendation and copies of relevant certificates, degrees and diplomas

LMS is an Equal Opportunity Employer. It is our policy to make all personnel decisions without discriminating on the basis of race, color, creed, religion, sex, physical disability, age, marital status, citizenship status, national or ethnic origin, and any other protected status.

Please note:

Any applications should be addressed to:

Loudoun Montessori School  
School Director  
21690 Red Rum Dr  
Suites 182-192  
Ashburn, VA. 20147  
[info@loudounMontessori.com](mailto:info@loudounMontessori.com)